

**潮陽幼稚園**  
**2024/25 學年幼兒班(K1)入學申請注意事項**

**索取申請表格方法 (不設申請表限額)：**

1. 於本幼稚園網頁下載
2. 親臨本幼稚園索取

**派發申請表格時段：**

1. 日期：2023 年 8 月 5 日(星期六)至 2023 年 10 月 31 日(星期二)
2. 時間：星期一至星期五 (上午 8 時至下午 6 時) /  
星期六 (上午 8 時至中午 12 時)

**遞交申請表格 (不設限額收取入學申請表)：**

1. 日期：2023 年 8 月 5 日(星期六)至 2023 年 10 月 31 日(星期一)
2. 時間：星期一至星期五 (上午 8 時至下午 6 時) /  
星期六 (上午 8 時至中午 12 時)
3. 遞交方法：親臨本幼稚園遞交申請表格 (須連同所需文件)
4. 報名費：港幣 40 元正(於遞交申請表格時一併收取)，無論申請成功與否，報名費概不退還。

**申請「幼稚園入學註冊證」**

1. 在幼稚園教育計劃(下稱「計劃」)下，每名可在本港接受教育的兒童只會獲發一張註冊文件，而所有參加計劃的幼稚園，只可取錄持有有效註冊文件的兒童。
2. 家長須於 **2023 年 9 月至 11 月**期間為其子女向教育局申請「幼稚園入學註冊證」(下稱「註冊證」)。「註冊證」會於本年 9 月開始接受申請，屆時教育局會公布申請細則，並會在教育局網頁([http://www.edb.gov.hk/k1-admission\\_tc](http://www.edb.gov.hk/k1-admission_tc))上載詳情。如申請人在遞交申請時已提供全部所需資料及文件，教育局一般可在六至八個星期內完成審核，並以郵遞方式寄送「註冊證」給合資格接受計劃資助的申請人。如兒童可於本港接受教育但不合乎資格接受計劃資助<sup>1</sup>而未能獲發「註冊證」，本局會為有關兒童發出「幼稚園入學許可書」(下稱「入學許可書」)，兒童可憑「入學許可書」註冊並入讀參加計劃的幼稚園，惟其家長須按註冊入讀之幼稚園的收費證明書繳付未扣減計劃資助前的全額學費。

**收生準則：**

1. 面試表現
2. 申請人的兄弟姊妹現正在本幼稚園就讀獲優先考慮
3. 如申請長全日班學位，需要這類服務的申請人可獲優先考慮 (請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

<sup>1</sup> 非本地兒童(例如持有擔保書的兒童、其父或母是持有學生簽證的兒童等)須獲得入境事務處處長的許可，才可在香港接受教育，但不會獲得計劃下的資助。

## 面見安排：

1. 本幼稚園會安排面見所有申請入讀幼兒班的兒童
2. 面見於 2023 年 11 月 進行，本幼稚園會以郵遞方式通知家長
3. 以小組形式及個別面見
4. 家長須陪同兒童參與面見

## 非華語幼兒面試安排

1. 在面見非華語兒童時，如需要傳譯／翻譯服務，請致電 2543 6796 與本幼稚園聯絡。本幼稚園亦接納非華語家長和兒童由懂中 文的親友陪同會面，協助溝通。

《幼稚園及幼稚園暨幼兒中心概覽》- 本校資料\_

(<https://kgp2023.azurewebsites.net/edb/schoolinfo.php?schid=5868&lang=tc&district=central&category=&voucher=&ctype=&schoolname=&otherkeywords=> )

## 取錄結果公布：

本幼稚園將於 2023 年 12 月 15 日或以前以郵遞方式通知家長幼兒班取錄結果。

## 註冊安排：

1. 正選生：家長須於 2024 年 1 月 4 日至 6 日(「統一註冊日期」)內的指定時間到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。
2. 備取生：本幼稚園會以郵遞方式通知家長，請家長於指定日期到本幼稚園辦理註冊手續，並須提交「註冊證」/「入學許可書」及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交「註冊證」/「入學許可書」，本幼稚園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
4. 2024/25 學年的註冊費為港幣 1570 元正。如有關兒童入讀本校，本校會於 9 月退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會儘快退回「註冊證」/「入學許可書」，但註冊費將不獲退還。在取回「註冊證」/「入學許可書」後，本幼稚園亦不會再為該兒童保留學位。

## 查詢：

電話：2543 6796

電郵：cy@cyk.edu.hk

**Chiu Yang Kindergarten**  
**Information on Admission to K1 Classes in the 2024/25 School Year**

**Collection of application Forms (No quota):**

1. Download from school website
2. Obtain from school in person

**Distribution Period:**

1. Date: 5 August 2023 (Thursday ) to 31 October 2023 (Monday )
2. Time: 8:00 a.m. to 6:00 p.m. (Mondays to Fridays) / 8:00 a.m. to 12:00 noon (Saturday)

**Return of Application Forms (No set quota for the Kindergarten):**

1. Period: 5 August 2023(Thursday ) to 31 October 2023 (Monday )
2. Time: 8:00 a.m. to 6:00 p.m. (Mondays to Fridays) / 8:00 a.m. to 12:00 noon (Saturdays)
3. Return method: Submit the application form together with the documents required (including identity document) in person
4. Application fee: HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

**Application for the “ Registration Certificate for Kindergarten Admission”**

1. Under the Kindergarten (KG) Education Scheme ( The Scheme), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
2. Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (RC) to EDB **from September to November 2023**. The RC will be open for applications in September 2023 and the EDB will announce and upload the details of application onto the EDB’s website ([http://www.edb.gov.hk/k1-admission\\_e](http://www.edb.gov.hk/k1-admission_e)) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the RC to applicants who are eligible for receiving subsidy under the Scheme by post. If a child cannot obtain an RC as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme<sup>2</sup>, EDB will then issue a Kindergarten Admission Pass ( AP) to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

---

<sup>2</sup> Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under Scheme

**Admission Criteria:**

1. Interview performance
2. The applicant with sibling(s) currently studying in the KG will be given due priority consideration
3. The applicant from families in need of long whole day classes will be given due priority consideration when applying for long whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

**Interview Arrangements**

1. The KG will arrange interview for all applicants
2. Interviews will be conducted on November 2023 and notification will be sent to parents by post separately
3. Group and individual interviews will be arranged
4. Parents should accompany their child for the interview

**Application arrangements for Non-Chinese speaking children :**

1. Please contact us at 2543 6796 if interpretation / translation service is required during the interview with non-Chinese speaking (NCS) applicants. We also allow NCS parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

Our school Information on Profile of Kindergartens and Kindergarten-cum-Child Care Centres

[Profile of Kindergartens and Kindergarten-cum-Child Care Centres 2023/24 School Year \(kgp2023.azurewebsites.net\)](http://kgp2023.azurewebsites.net)

**Announcement of Admission Results:**

We will inform parents of the K1 admission results before 15 December 2023 by post.

**Registration Arrangements:**

1. Successful applicants: Parents should complete the registration procedures for their child from 4 to 6 January 2024( Centralised Registration Dates )by submitting the RC / AP to the KG and paying the registration fee.
2. Applicants on the waiting list: we will inform parents by post Parents should complete the registration procedures for their child according to the specified date set by the KG. Parents are required to submit the RC / AP to the KG and pay the registration fee.
3. Please be reminded that if parents cannot submit the RC / AP during registration, the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
4. The registration fee for 2024/25 K1 place is HK\$1570. If the child concerned studies in the KG, the registration fee paid will be refunded in September. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC / AP as soon as possible but the registration fee will not be refunded. Upon obtaining the RC / AP, the KG will no longer keep the school place for the child.

**Enquiry:**

Our telephone no.: 2543 6796

Our e-mail address: [cy@cyk.edu.hk](mailto:cy@cyk.edu.hk)